

WOODSETTS PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON 29th OCTOBER 2025 IN THE VILLAGE HALL, GILDINGWELLS ROAD, WOODSETTS

PRESENT

Councillors: M Carroll (Chair), S Gresham, N Renzi, J Sherratt.

IN ATTENDANCE

Clerk	B Smyth
Assistant Clerk	M Wade
6 members of the public	

9263 Apologies
B Bartles.

9264 Minutes of the previous meeting
Resolved; that the Chairperson be authorised to sign the minutes of the Ordinary Parish Council Meeting held on 24th September July 2025 as being a true record of business transacted.

9265 Declaration of Members Interests and consideration of any request for the granting of a dispensation
None

9266 To identify items which may be considered following the exclusion of press and public
None.

9267 To consider any variations to the orders of business
None.

9268 To discuss vacancies on the Council
Noted that two vacancies remain; an enquiry had been made from an interested candidate.

9269 To receive information on ongoing issues and decide further action where necessary
Biodiversity; noted that any pruning of the recreation ground hedge will be in season.
Usage of the recreation ground; noted that the team from Laughton will be using the pitch for football after conferring with Shireoaks, and upon receipt of the requisite documents.

9270 To receive an update on the cricket square's maintenance

The Council heard from two members of the cricket club who were invited to speak. It was established that weeding and feeding of the square is required, subject to a rota and a plan being developed, and contingent upon materials, weather conditions, and labour force. Noted that the team has undergone a shakeup of people in key roles; the Council were assured that the team is committed to the future of the square and for the continuation of cricket commensurate with the resources that have been allocated to this effect.

9271 PUBLIC PARTICIPATION

The Council heard from the public. A parishioner introduced themselves and expressed interest in joining the Parish Council, and it was agreed that they will meet the Council during the day or evening preceding the next full Parish Council meeting, prior to their joining. The Council heard from a parishioner who presented their views on the parking situation at Grange Avenue, the speed of traffic entering from the main road, and their concerns for the safety of people on pavements and a lack of accessibility due to cars parking on pavements, in addition to considerations for schoolchildren walking through the area. The Council reminded all present that its powers are limited in this regard, and encouraged concerned individuals to contact RMBC Councillors, in addition to the MP who may be able to advance this issue. The Council heard an update on the footpaths at Piggy Lane; noted that any complaints received will be raised in the future. Confirmation was granted to the public affirming that the pavilion project will be a renovation, not a demolition, and efforts will be made to avoid disruption to recreation taking place requiring use of pavilion facilities. The cricket club asked to be notified if and when grounds were to be unavailable.

9272 To consider Section 137 Grant Applications

None.

9273 To receive a report from the HR Working Group

The Clerk gave a report from the group, that discussed the future of the Assistant Clerk and their assuming role of Clerk following CiLCA qualification, with the current Clerk to remain the Responsible Financial Officer (RFO).

9274 To consider and approve expenditure

Resolved and noted that expenditure also included torches that were ordered for the Bonfire event. Agreed that the old fire extinguishers at the pavilion will be removed.

9275 To consider the banking mandates and signatories

Resolved that all councillors will be added to the mandate, and that the RFO will be authorised to make payments through internet banking.

9276 To consider the pavilion redevelopment project

The Chair relayed a report on the project, including the imminent completion of the FCC grant. Considering current grants – pending their success – the PWLB loan will be reduced to ~\$100,000, with scope for it being lowered further as additional funding

streams are identified. FCC decision noted to be at the end of March 2026. Discussion ensued on the flyer design with consideration to internal/exterior images on the cover, and additional quantitative information regarding grants. It was resolved that the Chair will become the signatory and main contact for grant applications. Resolved that the Parish Council will become the contributing third party (CTP) funder for the FCC grant, following an explanation from the Clerk as to this necessity, to the amount of £10,750.

9277 To consider CCTV and receive an update on quotes

Deferred until the next meeting with the architects.

9278 To consider any major planning applications

None.

9279 To receive a report on the Bonfire and Fireworks event

Cllr Renzi reported on the working group's progress, with most items in place. The Council agreed to hear from a member of the public regarding the installation of lighting between the village hall and pavilion. RMBC suggested it is the responsibility of Green Spaces, and the latter will be contacted regarding this issue. Thanks were extended to Cllr Renzi and the group for their work.

9280 To consider the recreation ground hedge

Resolved to proceed with the pruning of the hedge; CDG Farm Services to examine site.

9281 To consider the peace garden wall

Work to fix the wall should be completed prior to the end of November.

9282 To consider Communications group including the Newsletter

The Council considered focusing on volunteer groups for the Christmas newsletter. Cllr Carroll to contact groups, and Cllr Sherratt to contact TARA.

9283 To consider highways and footpaths in the Parish

The Council discussed the progress of the road scheme and speed humps; expected December. Noted that sink holes on the main roads are worsening, and concerns remain as to their exacerbation following inclement and cold weather. The Council noted the speed report produced by Cllr Bartles, and thanks were extended to them.

9284 To consider general correspondence

Cllr Sherratt relayed that they were unable to attend Whitestone consultations, but informed the Council that there is a consultation on the 5th November at Dinnington Resource Centre.

9285 To consider feedback from meetings attended

The Assistant Clerk gave a report on their CiLCA training and its progress apace.

9286 To note the dates of the next Parish Council Meetings as:

26th November and 17th December.