

WOODSETTS PARISH COUNCIL

M. Wade, Assistant Clerk to the Council,

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Dear Sir/Madam,

18th July 2025

I hereby give you notice that the next Ordinary meeting of the Parish Council will be held on **Wednesday 23rd July 2025 in the Village Hall, Woodsetts, at 7.00pm** and you are hereby summoned to attend. Members are reminded that under the National Code of Local Government Conduct it is a Councillor's duty to familiarise him or herself with the rules of personal conduct by which Councillors must conduct themselves in public life. In addition, Members should review their personal circumstances on a regular basis with these rules in mind AND bearing in mind the matters listed on the Agenda for discussion at this meeting. This meeting is open to the public by virtue of the Public Bodies (Admission to Meetings) Act 1960 s1.

Yours faithfully,

Matthew Wade, Assistant Clerk to the Council

AGENDA

1. To receive apologies for absence
2. To authorise the Chairperson to sign the Minutes of the Ordinary Parish Council Meeting held on 25th June 2025
3. Declaration of Members Interests and Consideration of any Request for the Granting of a Dispensation (To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time)
4. To identify items that may be considered following the exclusion of press and public
5. To consider Motions for Variation of Business
6. To consider the co-option of candidates
7. To receive information on ongoing issues and decide further action where necessary:
Biodiversity
Training
The hard standing in front of the shops
Usage of the recreation ground
8. Public Participation

9. To consider Section 137 Grant Applications
10. To consider a Budget Report and Bank Reconciliation
11. To consider a quotation for a replacement laptop
12. To consider an HR Working Group
13. To consider and approve expenditure
 - a. To approve the architects' 50% retainer fee
14. To consider the banking mandates and signatories
15. To consider the pavilion redevelopment project
 - a. To consider a report from the working group
 - b. To consider a progress report on grant funding
 - c. To receive a report on fundraising efforts
 - d. To approve a flyer communicating the above
16. To consider CCTV and receive an update on quotes
17. To consider any major planning applications
18. To consider the Bonfire and Fireworks event, traffic management, and entry fees
19. To consider Communications group including the Logo, and Newsletter
20. To consider highways and footpaths in the Parish including a progress report on Village Plan
21. To consider general correspondence
 - a. To consider correspondence from Cllr Baum-Dixon regarding a meeting between chairpersons of adjacent parishes
 - b. To consider a representative to the Common Farm Community Fund Panel
22. To consider feedback from meetings attended
23. To note the date of the next Parish council Meeting as: TBC